

# Capital Trust Agency, Inc.

Tuesday, March 7, 2023

9:00AM.

## Meeting of the Board of Directors

315 Fairpoint Drive  
Gulf Breeze, FL 32561

As Manager of CTA CDE, LLC and CTA CDE – Sub  
1,2,3,4,5

Meeting called by: Denis A. McKinnon, III

Type of meeting: Regular

Facilitator: Chris Kemp  
Chairman

Note Taker: Connie Beargie  
Office Administrator

Attendees: Chris Kemp (Chairman), Gary Michaels (Vice Chairman) Bob Cleveland (Secretary/Treasurer), Deborah Roche (Asst. Secretary), Harry Wilder (Board Member), Burt Snooks (Board Member), Tom Naile (Board Member), Christy Larkins (Board Member), Bobby Potomski (Board Member), Kareem Spratling (General Counsel), Brooke Gonzalez (General Counsel), Samantha Abell (City Manager), and Denis McKinnon, III (Executive Director).

Please bring: Attached supplements

## Agenda

<u>Item:</u>	<u>Description:</u>	<u>Presenter:</u>
1.	Call to Order	Chris Kemp
3.	Charitable Giving – Gulf Breeze Optimist	Denis McKinnon, III
4.	Charitable Giving – Gulf Breeze Rotary Foundation	Denis McKinnon, III
5.	Adjourn	Chris Kemp

# OPTIMIST CLUB OF GULF BREEZE

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P.O. BOX 687  
GULF BREEZE, FL 32562



January 30, 2023

Capital Trust Agency Foundation  
C/O Denis McKinnon  
Gulf Breeze, FL

RE: Annual Contribution Request

The Gulf Breeze Optimist Club has been a vital part of supporting the youth in our community for more than 50 years. We are a group of local individuals who place the growth and development of the youth in the greater Gulf Breeze area at the forefront of our mission.

Last year we allocated \$15,000 to our scholarship fund. Your matching \$15,000 and additional \$25,000 allowed us to award eleven \$5,000 scholarships. We gave an additional \$1,000 scholarship to a Pensacola State College applicant from miscellaneous club funds. These scholarships were awarded on the basis of financial need, academic achievement, and community involvement. Total awarded for 2022 were 12 scholarships totaling \$56,000.

This year for the 2023 scholarships we have allocated \$15,000. We request the \$40,000 that was awarded the previous years. This will enable us to award eleven \$ 5,000 scholarship as in previous years.

Thank you for consideration

Deborah Andrews/ Scholarship Chairman  
Friend of Youth  
P.O Box 687  
Gulf Breeze, FL 32562



Mark Meister  
President

The Optimist Club of Gulf Breeze, FL, Inc. is registered as a non-profit, charitable organization under Section 501 C (3) of the U.S. Internal Revenue Code.

Friday, February 17, 2023

Dear Capital Trust Agency Board of Directors:

It is with great optimism that I am reaching out to you having collectively endured significant adversity in our recent past. We at Gulf Breeze Rotary have repeatedly been blessed to be a part of an incredible community that considers our home and it's youth worthy of our best efforts of support. And, with commendable humility, Capital Trust Agency has been an incredible partner to our city and Gulf Breeze Rotary. In that regard, our club offers our sincere appreciation to each of you for that commitment!

The purpose of this letter is to follow up with our many years of past partnering for the benefit of the Gulf Breeze Rotary Club's scholarship fundraising efforts. The benefit of this effort continues to prevail as one the top scholarship opportunities serving our Gulf Breeze High School seniors as evidenced by the numerous reports of success of the scholarship recipients. As you will recall from our past years, several whom have chosen to return to Gulf Breeze for their careers and opportunities to give back to the home that supported them!

Once again, this time of year our efforts have shifted to our primary fundraising initiative event, the Gumbo Cook-Off. It is scheduled for March 18, 2023 and will convene at the events home located on the grounds of our city's awesome recreation park on Shoreline Drive. Gulf Breeze Rotary respectfully request that you consider our purpose for this event and rejoin us with your commitment to provide to us a matching grant.

With your past most generous support we have been able to not only sustain our ability to gift student scholarships, we have been able to substantial improve our ability to create a financial base that will allow our club to facilitate annual scholarship gifting at minimum level. All the while giving us the ability to grow this campaign to accommodate the continuous increases in cost and our every growing community of Gulf Breeze. In addition to simply keeping up with the status quo, our hope is to continue our traditional support for paths to college as well as supplement additional support for those who may seek careers in a trade through appropriate trade schools.

Last year we were able to award 8 scholarships valued at \$6,000.00 totaling \$48,000.00. As with any good initiative, we want to improve every year! With your continued support, we will endeavor to make improvement to this awesome program our priority! Again, we are grateful to any, and all consideration for support! As with all partnerships, your input, questions or otherwise are always welcome. I look forward to your favorable response!

Yours Truly,

Lee Brown  
Gulf Breeze Rotary Club

Personal Cell 850-336-2335